



Compliance/Supervision

Data Storage Corporation

Excellence in Data Protection and Recovery

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Note: This manual is a supplement for the Message Logic Users Manual and designed for performing supervision and compliance.

1-Setting Policies and Groups

Retention Policy

Your retention policy defines the amount of time a message stays in your Message Logic system before it is removed. Setting the policy is done by your systems administrator in the Message Logic ARA administration settings and typically done during the initial set-up. If no policy is set, no messages will be removed. Before starting you should check with your Administrator to verify the retention policy. Also note that if messages are put on a legal hold the messages won't be removed until the hold is released.

Supervision Set-up Overview

The system starts with all messages being supervised until you modify the policies. The first policy is to set the sampling rate (typically 10%). Now only 10% of the messages are being supervised. The second adjustment is to identify the users you want to supervise. If you are only using the system for supervision then 100% of the messages will be supervised. However, if you have 1,000 employees and 200 of them need to be supervised, you can upload the list of employees and only supervise that list and apply the sampling rate. The third level of adjustment is if you have specific Reviewers assigned to specific employees. You could then separate them into compliance groups. For example, if you have 3 reviewers you may set up Reviewer A with 100 employees, Reviewer B with 50 and Reviewer C with 50. You would also have the Compliance Officer with all 200 in a list.

FINRA Sampling

This section allows you to adjust the sampling threshold for performing supervision of employees. This is required by security trading laws. Setting : **Policies Tab – Parameters Droplet – FINRA Sampling**

The initial default setting is 10%. Changing the One-tenth sample threshold to 5 would result in 5%. The Intense Sampling Threshold governs the Watched Addresses droplet on the left. There is no need to adjust this unless you have specific requirements to manage users on a Watched List.

Recommendations: Once you set your thresholds avoid changing them. Changes will only apply to future messages.

Home Search Compliance Litigation Hold Favorites Policies Administration

Setup

- Supervision Addresses
- Watched Addresses
- Search history
- Watched Files
- Watched Terms
- Identity Lists
- Parameters
- Alarm and Alert Messages
- Alarms and Actions Rules
- Category Rules and Dashboard Graphs

For helpful videos, click Help on the top right of the screen.

Parameters

Configure system parameters

| Module | Edit |
|---------------------------|------|
| Message size, attachments | |
| Core rules | |
| FINRA sampling | |
| Review core categories | |

Tools

- Add summary dropzone
- Add detail dropzone
- Delete dropzone

Editing parameters - Windows Inte...
http://demo.inboxer.com/requestParametersPage

FINRA sampling

Intense sample thresh 20
intense_thresh

One-tenth sample thresh 10
tenth_thresh

Update Cancel

Internet | Protected Mode: C | 100%

Adding Users/Compliance Reviewers to the System

You will need to add your Compliance Reviewers or other system users. **Settings: Administration - Users**

Home Search Compliance Litigation Hold Favorites Policies Administration

Administration

Waiting for a result? An hourglass appears on the top right of the dropbox below (next to the X) while InBoxer is working.

Users

View in a large dropzone to create/edit/delete

| Full name | Email | Role | Active | Added | Last login | Del | Edit |
|----------------------------|-----------------------|---------|--------|------------------|------------------------|-----|------|
| Alain Michel | seant@inboxer.com | Admin | True | 2010-04-22 14:00 | 2010-05-21 08:02:22.59 | | |
| BEW | chuck@bewglobal.com | Manager | True | 2010-04-20 16:33 | Never | | |
| billpennock | ltesta@safecore.com | Manager | True | 2010-04-20 16:43 | Never | | |
| Bob Darabant | bobd@safecore.com | Admin | True | 2010-02-26 10:12 | Never | | |
| chameleon group sales team | adamour@inboxer.com | Manager | True | 2010-03-12 06:00 | 2010-04-09 13:40:55.91 | | |
| Chung | chungf@safecore.com | Admin | True | 2010-02-03 05:51 | Never | | |
| Chuck Ingold | cingold@safecore.com | Admin | True | 2010-02-03 05:51 | Never | | |
| davidallen | davida@squaretree.com | Manager | True | 2010-04-20 16:42 | 2010-04-20 16:54:34.04 | | |
| Dave Nugent | dnugent@safecore.com | Admin | True | 2010-02-03 05:51 | Never | | |
| Eric Emerson | eemerson@safecore.com | Admin | True | 2010-02-03 05:51 | Never | | |

Administration

- Engine Statistics
- Message Statistics
- Mailbox Referees
- Mailboxes
- Log Tail
- Appliance Service Control
- Scheduled Reports
- Update Appliance
- Footprints
- Logged in Users
- Users**

- **Users:** This display shows all of the users registered to the system. Including their names, email addresses, roles, when they were added to the system and the last time they logged into the system.
 - There is also Deleting, Editing and Adding functions described below, as well as a list export.

Home Search Compliance Litigation Hold Favorites Policies **Administration**

Administration

Waiting for a result? An hourglass appears on the top right of the dropdown below (next to the X) while InBoxer is working.

Users

View in a large

New User

Name:

Active: ☒

Description:

Role:

Password:

Confirm:

Email:

Save Cancel

| Full name | Added | Last login | Del | Edit |
|--------------|------------------|------------------------|-----|------|
| Alain Michel | 2010-04-22 14:00 | 2010-05-21 08:02:22.59 | X | |
| BEW | 2010-04-20 16:33 | Never | X | |
| billpennock | 2010-04-20 16:43 | Never | X | |
| Bob Darabant | 2010-02-26 10:12 | Never | X | |
| chameleon g | 2010-03-12 06:00 | 2010-04-09 13:40:55.91 | X | |
| Chung | 2010-02-03 05:51 | Never | X | |
| Chuck Ingold | 2010-02-03 05:51 | Never | X | |
| davidallen | 2010-04-20 16:42 | 2010-04-20 16:54:34.04 | X | |
| Dave Nugent | 2010-02-03 05:51 | Never | X | |
| Eric Emerson | 2010-02-03 05:51 | Never | X | |

| | |
|----------------|---|
| Solo | A solo user is an employee who is given the right to log into the system access their archived mail. As a solo user they will only see their own archived mail and no other features of the system. |
| Guest | A guest can access the system with very limited functionality |
| User | Users will have access to all tabs with the exception of Policy and Administration. A Compliance Reviewer is typically a User. |
| Manager | A Manager has all of the rights of a User with the addition of access to set policy in the Policy Tab. A Compliance Officer should be a Manager. |
| Admin | An Admin has access to the entire system including the Admin Tab and Admin ARA. |

Note: It is important to understand the full role of a person being assigned access rights and in some cases you will want to create separate user credentials for one person. If a User is a Compliance Reviewer and is assigned a group of addresses/employees to supervise, they will be restricted to only see that group when logged in with their credentials. If they also want access as a solo user to see their own archived mail, you will need to create a separate ID for them as a Solo user. This is done to distinguish and identify every user in the system.

Assigning User Access Rights

In this section an Admin can further restrict a User or Manager to see only specific Tabs.
Setting: **Admin– User Access**

Home
Search
Compliance
Litigation Hold
Favorites
Policies
Administration

Administration
Engine Statistics
Message Statistics
Mailbox Referees
Mailboxes
Log Tail
Appliance Service Control
Scheduled Reports
Update Appliance
Footprints
Logged in Users
User access

Waiting for a result? An hourglass appears on the top right of the dropbox below (next to the X) while InBoxer is working. In sor

User access

View in a large dropzone to create/edit/delete

| Name | Home | Search | Compliance | Litigation Hold | Favorites | Policies | Administration |
|---|------|--------|------------|-----------------|-----------|----------|----------------|
| <input type="checkbox"/> 0723elw | Y | Y | Y | | Y | | |
| <input type="checkbox"/> abiodunmodupe | Y | Y | Y | | Y | | |
| <input type="checkbox"/> Adam | Y | Y | Y | | Y | | |
| <input type="checkbox"/> adame54 | Y | Y | Y | | Y | | |
| <input type="checkbox"/> addy123 | Y | Y | Y | | Y | | |
| <input type="checkbox"/> aexcle1@nottingham.ac.uk | Y | Y | Y | | Y | | |
| <input type="checkbox"/> afex | Y | Y | Y | | Y | | |
| <input type="checkbox"/> alexwall77 | Y | Y | Y | | Y | | |
| <input type="checkbox"/> alfex | Y | Y | Y | | Y | | |
| <input type="checkbox"/> aligator | Y | Y | Y | | Y | | |
| <input type="checkbox"/> aligator82 | Y | Y | Y | | Y | | |
| <input type="checkbox"/> alimajid | Y | Y | Y | | Y | | |

Setting up Compliance Groups

If you go to the Policies Tab and Supervised Addresses you can establish Reviewer Groups with specific watched addresses. In the example below you would upload a list of employee addresses, including email, IM or Bloomberg to each of the Compliance Reviewers using the Green arrow at the end of the row. Once this is done; when they do a review they will only see these addresses. For the Manager or Chief Compliance officer in this example you would upload a complete list of all the addresses being reviewed by all of the Reviewers. The Manager/Chief Compliance Officer would then see all of the employees being reviewed and could create a complete report.

Home
Search
Compliance
Litigation Hold
Favorites
Policies
Administration

Setup

Supervision Addresses
Watched Addresses
Search history
Watched Files
Watched Terms
Identity Lists
Parameters
Alarm and Alert Messages

For helpful videos, click Help on the top right of the screen.

Supervision Addresses

View in a large dropzone to configure supervision address lists

| Name | Lines | Added | | |
|--------------------------|-------|------------------|--|--|
| Chief Compliance Officer | 0 | 2010-12-03 16:28 | | |
| Compliance Reviewer 1 | 0 | 2010-12-03 16:28 | | |
| Compliance Reviewer 2 | 0 | 2010-12-03 16:28 | | |

Creating Compliance/Supervision Tags



: At the top of every screen you will find this icon on the top right. To create a compliance/supervision tag, click on the icon.

A screen like this will appear:

| Message Tagging | | | | My Categories | 1 - 10 / 108 |
|---------------------|-------------------------|-----------------------|-----------------------------------|---------------|--------------|
| Date | From | To | Subject | + - | |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... | | |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... | | |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... | | |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... | | |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... | | |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dnu@enron.com +500 | A/A Website | | |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dnu@enron.com +500 | A/A Website | | |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dnu@enron.com +500 | A/A Website | | |
| 2001-03-15 10:46:00 | jeff.skilling@enron.com | isc.hotline@enron.com | Re: My "P" Number | | |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dnu@enron.com +500 | A/A Website | | |

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To create a set of tags for you to use in message Compliance/Supervision, Click on the + sign in the corner



Result: All Current Tags will pop up

My categories



1. Click the plus sign to create a new tag.

Result: A new window will appear, allowing you to fill in information

| | |
|---------------------------------------|--|
| Name | <input type="text"/> |
| Description | <input type="text"/> |
| | <input type="checkbox"/> Public Category |
| Hold messages that are marked: | |
| <input type="checkbox"/> Yes | (number of yes messages) |
| <input type="checkbox"/> Maybe | (number of maybe messages) |
| <input type="checkbox"/> No | (number of no messages) |
| <input type="button" value="Update"/> | <input type="button" value="Cancel"/> |

2. Fill in a name and description
3. Check if you want it to be a public tag for anyone to use. If you don't identify it as public, it will only be available to you.
4. Check Yes, No, Maybe for messages that you want to put on hold. A hold will prevent a message from deleting from the system at the end of its scheduled retention time
5. Click Update

| | |
|---|---|
| Name | <input type="text" value="Project A"/> |
| Description | <input type="text" value="emails relevant to project A"/> |
| | <input type="checkbox"/> Public Category |
| Hold messages that are marked: | Decide which messages you want to be held-all that are tagged with a Yes, a No, or a Maybe |
| | <input checked="" type="checkbox"/> Yes (number of yes messages) |
| | <input type="checkbox"/> Maybe (number of maybe messages) |
| | <input type="checkbox"/> No (number of no messages) |
| <input type="button" value="Update"/> <input type="button" value="Cancel"/> | |

This example shows the tag as Project A. For Compliance or Supervision you may want to consider tags such as Supervision – Reviewed or Supervision – Action Taken. Create as many tags as you will need and keep in mind that you can apply multiple tags to a message.

2-Performing a Review

Supervise

Supervision is a requirement by the SEC and FINRA for financial firms. A percentage of emails (usually 10%) processed each day need to be reviewed for compliance with language acceptable by the SEC or FINRA for all financial trades.

The search droplets include the following:

| Search droplet | Description |
|-----------------------------------|---|
| Random Sample Summary | This droplet performs a random sample of the messages during the selected date range. |
| Sampled Receivers | Sampling of receivers |
| Sampled Senders | Sampling of senders |
| Supervise 10% | Random sampling of 10% of all messages which were processed during the data range specified. This includes Inbound, Outbound and Internal |
| Supervise 10% Inbound or Outbound | Random sample of 10% of only Inbound and Outbound messages processed during the selected data range. (excludes Internal messages) |

HomeSearchComplianceLitigation HoldFavoritesPoliciesAdministration

Compliance

Random Sample Summary

Sampled Receivers

Sampled Senders

Supervise 10%

Supervise 10% Inbound or Outbound

HR IssuesPrivacyEmail UseMedical ContentWatch ListsSuperviseIdentity Theft

Supervise 10% Inbound or Outbound

26/Feb/200822/Nov/20101-466 of 466

View: RecentSearch:Go

| From | To | Date | Subject |
|--------------------------|----------------------|-----------|--|
| newsletters@cnet.online. | lucetia@safecore.com | 19/Nov/10 | Helping you sell just in time for the holidays! |
| newsletters@cnet.online. | lucetia@safecore.com | 19/Nov/10 | Olympus BioScapes: Art living under the microscope |
| newsletters@cnet.online. | lucetia@safecore.com | 19/Nov/10 | Savings up to 60% on Consumer Electronics |
| newsletters@cnet.online. | lucetia@safecore.com | 18/Nov/10 | Black Ops shatters sales records; Kinect sells 1 million |
| newsletters@cnet.online. | lucetia@safecore.com | 18/Nov/10 | Get a 4.7-inch Magellan GPS for \$69.99 |
| newsletters@ifwnewslette | lucetia@safecore.com | 17/Nov/10 | Yahoo seeks its inner 'wow' |
| newsletters@cnet.online. | lucetia@safecore.com | 17/Nov/10 | Get a 50-inch plasma HDTV for \$668 shipped |
| newsletters@cnet.online. | lucetia@safecore.com | 17/Nov/10 | TSA plans changes to 'virtual strip searches' |
| newsletters@cnet.online. | lucetia@safecore.com | 17/Nov/10 | Google TV, Boxee, and cutting cable, oh my! |
| newsletters@ifwnewslette | lucetia@safecore.com | 16/Nov/10 | How to become a certified IT ninja |
| newsletters@ifwnewslette | lucetia@safecore.com | 15/Nov/10 | How to become a certified IT ninja |
| newsletters@cnet.online. | lucetia@safecore.com | 15/Nov/10 | Get a Virgin Mobile Prepaid 3G Modem for \$78.54 |

Note: If you have established Groups of employees to be supervised by a Reviewer, they will only be able see messages from those selected individuals based on the sampling rate. (Supervise 10%)

Supervision/Compliance Review

The example below uses the category of Supervise 10% Inbound or Outbound. Start by dragging the droplet from the left column into the workspace. On the top right, set the date range. In this example the date range is the month of March 2010.

Compliance

Random Sample Summary
Sampled Receivers
Sampled Senders
Supervise 10%
Supervise 10% Inbound or Outbound

Supervise 10% Inbound or Outbound

01/Mar/2010
30/Mar/2010

View: Recent Search: Go

| From | To | Date | Subject |
|--------------------------|-----------------------|-----------|--|
| newsletters@ifwnewslette | lucretia@safecore.com | 30/Mar/10 | Another week of hacks, malware, and cyber crime |
| newsletters@cnet.online. | lucretia@safecore.com | 29/Mar/10 | Shootin' the moon |
| newsletters@ifwnewslette | lucretia@safecore.com | 29/Mar/10 | The future belongs to the young and nimble |
| newsletters@ifwnewslette | lucretia@safecore.com | 29/Mar/10 | Apple gets iPad trademark just in time |
| newsletters@cnet.online. | lucretia@safecore.com | 29/Mar/10 | HP Notebook, Desktop and Printer Spring Sale |
| newsletters@ifwnewslette | lucretia@safecore.com | 24/Mar/10 | Your boss is watching your Facebook, Twitter activity |
| newsletters@ifwnewslette | lucretia@safecore.com | 20/Mar/10 | Top 10 all-purpose laptops |
| newsletters@cnet.online. | lucretia@safecore.com | 18/Mar/10 | Police cars then and now |
| newsletters@ifwnewslette | lucretia@safecore.com | 18/Mar/10 | Widespread discontent persists with ERP |
| newsletters@cnet.online. | lucretia@safecore.com | 16/Mar/10 | Microsoft modernizes Web ambitions with IE9: CNET News |

Review and Tag messages

Once you have your search completed you can review the messages and apply the compliance/supervision tags that you created earlier (if you haven't, see Section 1 – Set-up).



This icon on the top of every screen is to Mark, Tag, or Annotate messages. After performing a search you can then give messages a Tag.

Steps to tag messages

1. Click the tagging icon

Result: A new window will open showing the messages from your search.

Message Tagging

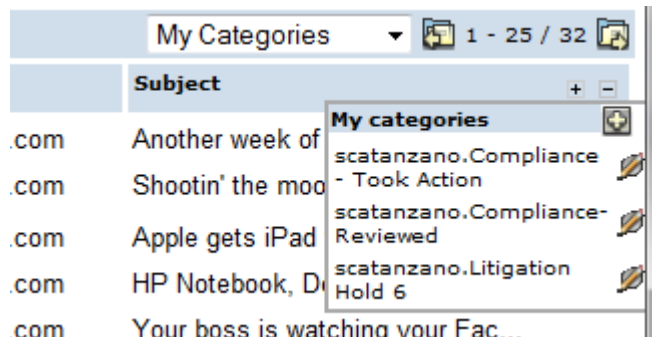
My Categories 1 - 10 / 108

| Date | From | To | Subject |
|---------------------|-------------------------|-----------------------|-----------------------------------|
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... |
| 2001-05-03 15:06:00 | jeff.skilling@enron.com | rtio@enron.com +123 | Stanford/McKinsey GLOBE Initia... |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dmu@enron.com +500 | A/A Website |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dmu@enron.com +500 | A/A Website |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dmu@enron.com +500 | A/A Website |
| 2001-03-15 10:46:00 | jeff.skilling@enron.com | isc.hotline@enron.com | Re: My "P" Number |
| 2000-01-27 12:37:00 | jeff.skilling@enron.com | dmu@enron.com +500 | A/A Website |

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- Click on the + sign in the corner 

Result: All of your Tags will appear. Both public and private tags will be available.



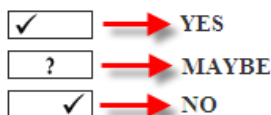
- Select the Tags you want to use and apply. When you select a Tag, it creates a column. You can create multiple columns to apply more than one tag on a message.

Result: In the example below 2 columns were created. One with a Tag of Compliance- Reviewed and one with the Tag of Compliance – Took Action.

| Message Tagging | | | | | My Categories 1 - 25 / | |
|---------------------|--------------------------------|-----------------------|-----------------------------------|-------------------------------------|---------------------------------|-------------------------------------|
| Date | From | To | Subject | + - | scatanzano.Compliance- Reviewed | scatanzano.Compliance - Took Action |
| 2010-12-01 19:33:23 | newsletters@ifwnewsletters.... | lucretia@safecore.com | Tips for getting back on the r... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-12-01 18:28:25 | newsletters@ifwnewsletters.... | lucretia@safecore.com | Don't underestimate tech exper... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-30 14:45:43 | newsletters@ifwnewsletters.... | lucretia@safecore.com | WikiLeaks docs and Iran hack e... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-30 08:50:46 | newsletters@cnet.online.com | lucretia@safecore.com | Revenue growth and browser squ... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-29 19:22:03 | newsletters@cnet.online.com | lucretia@safecore.com | 5-year console cycle: Game over? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-25 20:55:01 | newsletters@ifwnewsletters.... | lucretia@safecore.com | InfoWorld's top 10 tech turkey... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-25 17:16:26 | newsletters@cnet.online.com | lucretia@safecore.com | ITC to probe Apple patent clai... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-24 18:52:27 | newsletters@cnet.online.com | lucretia@safecore.com | Boxee Box reviewed; Diary of a... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-24 21:44:48 | newsletters@cnet.online.com | lucretia@safecore.com | Acer's touch-screen blitz | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-24 12:24:15 | newsletters@cnet.online.com | lucretia@safecore.com | Thanksgiving Savings up to 60%... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2010-11-24 20:53:42 | newsletters@cnet.online.com | lucretia@safecore.com | Which console should you buy? ... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-24 17:21:59 | newsletters@cnet.online.com | lucretia@safecore.com | At Cleantech Open, less is more | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2010-11-23 18:35:34 | newsletters@ifwnewsletters.... | lucretia@safecore.com | A silver lining to HP tech sup... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-22 20:16:14 | newsletters@ifwnewsletters.... | lucretia@safecore.com | Windows at 25: Time to move out | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-23 15:06:42 | newsletters@ifwnewsletters.... | lucretia@safecore.com | Alternatives to Apple App Stor... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2010-11-19 22:20:14 | newsletters@cnet.online.com | lucretia@safecore.com | Helping you sell just in time ... | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

- You can now review and tag each message. By clicking each message you can open the message and review it's content including any attachment. You can then decide the action on each tag. For example, with the Compliance- Reviewed Tag you can select any of the three options of Yes, Maybe or No the tag applies. In most cases you would simply mark the messages with a Yes when the Tag applies. An example is placing a Yes on every opened message to identify that fact that it has been reviewed.

The three boxes  are where you can designate a Yes, No, Maybe for each message



3-Creating Reports

On the top right of all pages you will find this Reports icon.



To create a report, perform a search with the date range you need a report on. The results of the report will export in an Excel File with these tabs:

- Overview
- Message Summary
- Viewed Detail
- Forwarded Detail
- Decision Detail

4- Performing a Discovery Request

See Message Logic Users Manual, Chapter 3 and 4 for performing searches and discovery.